BUDGET PANEL ACTION LIST

Date of Meeting: 01 December 2015 Contact Officer: Ishbel Morren ext. 8375

Item	Service/Officer/Member	Action	Response
Finance Digest Period 05	Programme Manager	Property Investment Board Provide further information on the sale of 73 to 83b Tolpits Lane, specifically to clarify if this included both the retail units and the accommodation above.	The auction date has been delayed. Once the date has been agreed, the information will be circulated to the Panel.
Finance Digest Period 06	Director of Finance	Outstanding Invoices Include the more detailed analysis of debtors in future finance digests.	It has been agreed to provide a more detailed analysis in the Finance Digests.
	Committee and Scrutiny Support Officer	Town Hall Annexe Relocation Provide further details about which NHS department will be renting the space in the Town Hall annexe.	Further information will be provided to the Panel when this becomes available.
	Director of Finance	Outstanding Debt Look at Council policy in regard to outstanding debt to see if more can be done to reduce current levels.	A fuller discussion of this issue will be held at the next meeting on 23 February 2016.

ltem	Service/Officer/Member	Action	Response
	Director of Finance	Section 106 Contributions	A fuller discussion of this issue will be held at the next meeting on 23 February 2016.
		Provide more information on the Section 106 Contributions included in the Council's capital investment programme.	

Date of issue: 05 January 2016